



ITHACAN HISTORICAL SOCIETY

Bulletin of the Ithacan Historical Society (BIHS)
Επετηρίδα της Ιστορικής Εταιρείας της Ιθάκης

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The Bulletin (or BIHS) is published each year by the Ithacan Historical Society. It publishes articles, reviews and notes relating to the history of Ithaca and its region, from antiquity to the recent past, and provides a report of activities of the Society during the previous year.

Submissions should be directed to the Editor before 1 October of each year.

Authors' guidelines

1. Scope:

The BIHS invites contributions relating to the history of Ithaca and its region, including its geography, its people, and the history of global Ithacan emigration.

2. Scientific Advisory Committee:

Editorial decisions are made by the Editor in consultation with relevant expert members of the Scientific Advisory Committee.

3. Accepted contributions:

Research articles, book reviews, shorter notes.

Contributions are accepted in English or Greek. The abstract should be translated into both languages.

4. Submission:

All manuscripts should be made to the Editor, K. Nikias.

Email: vp@ithacanhistorical.org

Submissions should be directed to the Editor before 1 November of each year.

5. Review Process:

All submitted manuscripts are subject to an initial editorial review. Where appropriate, submissions of research articles will be sent for peer review. Final decisions are made by the Editor with the advice of Scientific Advisory Committee.

6. Manuscript Preparation:

Manuscripts must be submitted in .docx format. Please use Times New Roman, 12 pt.

Please provide a title.

Extended articles also require an abstract (150 words).

Figures should be provided as separate files, with captions only in the document.

7. Style guidelines:

The BIHS is directed to a wide readership. The use of technical terminology and standard abbreviations is not prohibited, but these must be explained in the text.

Spelling (for English-language submissions)

When dealing with transliterated Greek names and words, the first rule is consistency. Pick a style and stick to it (e.g. Anoge, Exoge, Vathy, or Anogi, Exogi, Vathi).

However, where an accepted English form exists, prefer this (e.g. Ithaca, not Ithaki or Thiaki, unless the latter is necessary for disambiguation in a consideration of the debate on Homeric geography; Cephalonia, not Kefalonia; Socrates not Sokrates, etc).

British spelling shall be preferred over American (e.g. colour, not color).

Capitalise generally accepted terms referring to periods (e.g. Archaic, Hellenistic).

Foreign words

In the text, all foreign words should be transliterated, and all foreign quotes shall be translated into English. You may provide the original language quote in the footnotes.

Italian (and other Latin-script) words should be italicised if not quotations (e.g. the *bailo* of Corfu).

Punctuation

Use ‘ ’ not “ ”, except for quotes within quotes (e.g. ‘he replied “I do not understand”’).

Use en-dash (–) not hyphens (-) in number spans.

Commas after quotation marks, not before (e.g. ‘Ithaca’, not ‘Ithaca,’).

Numbers

Spell out all numbers 1–10 (e.g. one, two, three, not 1, 2, 3).

When referring to centuries, spell the number out (e.g. ‘the sixteenth century’, ‘the sixteenth-century sources’).

8. Citations and Bibliography:

Format

Citations should be in footnotes. Do not use in-text citations.

Follow the [Chicago Manual of Style 17th Edition](#).

Citations should give the full form in the footnote at the first reference; and the short form in footnotes thereafter.

At the end of each article, provide an alphabetical bibliography, limited to works cited (and modern editions of ancient sources cited in the article). List primary sources separately (both unpublished and in edition).

Look at our previous articles for examples, or those in [this guide](#).

Decide whether to use the full first name or initials of authors – be consistent.

In references, as in text, put commas after quotation marks (e.g. 'Ithaca', not 'Ithaca,').

Unpublished sources

Where unpublished primary sources are cited, give the relevant abbreviations before the first footnote, as follows:

TNA = The National Archives of the UK; ASV = Archivio di Stato di Venezia

Foreign-language sources

Transliterate only the names of authors. Do not transliterate Greek titles into English. Use capitalisation in titles only as appropriate in the original language. Do not translate foreign titles from other languages.

Ancient literary sources

Do not cite ancient literary sources in their modern editions unless the edition is being considered in the text. Cite the ancient source in the footnotes and give the modern edition used in the bibliography only.

Use the abbreviations in the [Oxford Classical Dictionary, 4th Edition](#).

E.g.: Hom. *Od.* 1.12–3

9. Publication Ethics:

Authors must properly cite their sources and give due credit to other work where appropriate. Plagiarism, data fabrication, and falsification is not tolerated. Authors should disclose any relevant conflicts of interest.

10. Copyright:

Authors retain rights over their work published in the BIHS.